

CHEDDINGTON PARISH COUNCIL

NOTES/PC UPDATE
APRIL 2020

APPROVAL OF MINUTES BY EMAIL

The Parish Council confirmed that the minutes of the meeting held on Wednesday 4th March 2020 should be accepted as a true record of the meeting. Approved by email. Cllr Fee to sign.

RESIDENTS UPDATES

- **Cheddington Neighbourhood Watch – Volunteering Information During Coronavirus**
Email received from Gail Steed OBO Cheddington Neighbourhood Watch (received 30th March)

Cheddington Parish Council should be aware of the following:

Carol Lister and Gail Steed from Cheddington NHW have set up a volunteer group called Chedd-eroo for vulnerable residents in Cheddington, West End Farm and Barns, Cooks Wharf and Cooks Wharf Marina.

On 30th March 2020 Chedd-eroo had 98 volunteers supporting 155 households who are over 70, alone, vulnerable or with underlying health issues. The volunteers collect shopping and medication. They are also now delivering medication from 4 doctors surgeries in Tring, Wing and Pitstone. A daily delivery service started on Monday 30th March, for Rothschild House Surgery patients which is for everyone (vulnerable and non-vulnerable) in the village. This is to reduce the footfall into the surgery.

They are holding details of every volunteer and all volunteers live within the area they are covering. Many live in the same road as those they are supporting.

NHW have reached out to the deepest corners of the village to locate anyone needing support who has been unknown to them.

CNHW are very proud of the amazing support Cheddington and Cooks Wharf residents have shown for their neighbours.

- **Home to School transport**

- **Email received from Lucy Chidley, (received 30th March)**

To date Buckinghamshire County Council has confirmed:

For transport purposes, free transport will be provided to the closest suitable school with places available. For the majority (80%) of Cheddington this will either be the nearest school, Tring, currently named as a virtual Bucks school or The Cottesloe School, the next nearest, if places are not available at Tring.

To be considered for free transport to The Cottesloe School, Cheddington parents must now ensure that they list Tring School as one of their preferences on their application form (it does not have to be listed as a first preference). This is so the Council can determine whether there was any possibility of a place being offered at Tring. If a place could not be offered at Tring, then free transport to the next nearest school, Cottesloe will be considered.

For this year they were therefore hopeful that free transport will be offered to Cottesloe for parents who expressed it as a preference and were offered a place. They indicated that transport applications will be notified on the 19th May but this date may change given the current Covid-19 situation.

TO RECEIVE ANY UPDATES FROM COUNTY AND DISTRICT COUNCILLORS

As of 31st March no response to Clerk's email update request of the 27th March 2020.

CLERK'S REPORT - to note updates to ongoing matters

- **Home to School Transport (HTST)** – Email of support for Carol Lister and Lucy Chidley's in respect of the inconsistency and confusing nature of the HTST Policy due to be implemented September 2020, sent to Cllr Anita Cranmer (Deputy Cabinet Member for Education & Skills) and Cllr Martin Tett (Leader of BCC) on the 19 March 2020.
- **Parking on the High Street** - Clerk had heard back from the new PCSO Megan Dean who had provided a formal notice for the Facebook page and notice board re. parking on pavements. Clerk had also put the Fire Services notice in the April newsletter.
- **Community Speedwatch Training** - Date was set for Tuesday 24th March but postponed due to Covid 19 virus. To be rearranged. 11 possible volunteers.

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- **Orchard Manor Zebra Crossing/lamp post** - Nothing to report this month.
- **Orchard enforcement** – Nothing to report from the Clerk or Mr Hollett.
- **Village Hall Lease** – Terms signed by Cllr Bevan and Cllr Everton. Forwarded to solicitors who have confirmed receipt. They require the original copies of the Lease and the Land Certificate which the Clerk will drop off to the offices as soon as conveniently possible.
- **Pavilion Ground Source Engineer Visit** – Feasibility Report Received and circulated to Council.
- **Tennis club lease** – Clerk waiting on confirmation from the Tennis Club regarding the official registration at the Land Registry. Clerk had emailed Matthew Soundy to ask for confirmation.
- **Local Area Forum Funding** – New recreation ground signpost installed at the old allotments and confirmation of funding received although to date the payment had not been credited to the bank account.
- **Land at Gooseacre** – Clerk had correspondence from Sam Mathison, Senior Land Manager at David Wilson Homes. They have confirmed that they are happy that the Parish Council maintains the area of land in their ownership. This arrangement will be reviewed every 12 months. Clerk has diarised an onsite meeting for a years' time to ensure that all parties are happy with the arrangement.
- **Tree outside no 58 Gooseacre** – Quote received from Jack Rimington in the sum of £200. Approved.
- **Light at Barkham close** – Repaired.
- **Local Elections** – Cancelled.
- **AGAR 19/20** – PKF Littlejohn, the external auditor confirmed in light of the government's announcement on 23 March 2020 to introduce stringent lockdown measures in response to the coronavirus pandemic, their instructions for the completion of the 2019/20 AGAR will not be issued until such time as there is more clarity over the implications for smaller authorities.
- **Local Services and Covid 19** – Clerk has kept the Facebook/Noticeboard up to date on a daily basis. There is a note in the Notice Board detailing:-
 - Dog Bins* – As at today's date still being emptied.
 - Lighting* – Aylesbury Mains not operating at the moment.
 - Bins* – 15 bins in the village, not being emptied. Clerk has asked for residents to please take their rubbish home. Has ordered black bin liners incase any bins overflow. Cllr Fee has offered to keep an eye on the bins.
 - Playground* – Equipment cordoned off and signage put up.
 - Pavilion* – Signage put up.
 - Allotments* – Can still can be used but signage put up pointing out the government's rules.
- **Wild Parishes event, College Lake, on Saturday 4 April 2020** - Cllr Fee and Clerk to attend – Cancelled.
- **Allotment Hedge and bins at Breachwell Place** – Clerk had advised AVDC Refuse Collection Department re. the bins. Clerk had heard back from AVDC community support that whilst there were no rules on where bins should be stored it can definitely act as a hindrance for those using public footpaths if there are obstructions. AVDC's waste ambassador will write to all of the residents of Breachwell Place to encourage them to consider where they store their bins between collections.
- **Notice Board, Orchard Manor** - Cheddington Residents Association - Request for Noticeboard in Orchard Manor Development – All agreed good idea. Clerk had contacted Tom White at Persimmon and sent a specification similar to the Notice Board on the Green.
- **97 High Street** - Building site at no 97 High Street – Clerk had emailed AVDC Planning Enforcement detailing Mr Waterhouse's concerns in respect of the pavements on both sides of the road being significantly damaged by heavy lorries turning into the building site and using the pavements as part of the turning circle. They had acknowledged receipt of email and advised would keep an eye on the development.
- **Annual Audit Course** – Clerk wished to attend but no availability. Will be advised by Eventbrite of when the next course will be held.

CORRESPONDENCE, CONSULTATIONS AND CIRCULARS

Already considered under relevant heading.

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TO RECEIVE REPORTS FROM OUTSIDE ORGANISATIONS

Nothing received.

PAVILION

- **Planning Application** – To date not approved.
- **VAT** – documents signed and returned by post and email, to DCK Accountants to become VAT registered from 1st April.
- **Deed of Variation** – Confirmed all parties happy and Joe Houston at AVDC advised that the DoV had been agreed, just waiting on it to be sealed and dated after it has been sent back from Persimmon Homes, which will now be allocated to a new solicitor from the Bucks legal team to complete, as HB Public Law no longer work for AVDC.
- **Tender Document** – Meeting had been arranged for Thursday 26th March to discuss. Cancelled. Cllr Fee therefore emailed all Councillors to vote on:-
 - 1) Accepting the Tender (but Clerk to advise Hugo Hardy of the possible changes re. the internal decoration etc) – Approved.
 - 2) Approve the RIBA Stage 4-5 payment to Hugo Hardy re. the tender – Approved.

FINANCIAL MATTERS

- a) To agree payments in accordance with the financial report - Agreed
- b) To agree RIBA Stage 4-5 Payment to Hugo Hardy Architects in respect of the tender in sum of £4500 - Agreed
- c) To agree donation to Cheddington Playscheme. Donation 2020 = £1300. Clerk to contact Playscheme in April to confirm current situation. Advise donation would be given.
- d) To agree the reduction and shaping of the tree at the front of no 58 Gooseacre in the sum of £200 plus VAT from Jack Rimington - Agreed
- e) To agree that the £1500 grant that the PC gives to the Village Hall for 20/21 not be restricted to "capital projects" and that the VH committee can use the grant in whatever way helps them best to continue to manage the hall whilst it is closed – Agreed

PLANNING MATTERS

a) To consider applications received via AVDC:-

20/00946/APP - 3 Goose Acre Cheddington, LU7 0SR - Erection of porch – No Objection but the PC will highlight a misrepresentation in the Application. In answer to the question in Section 9, as to whether the work proposed can be seen from a Public Footpath, the Applicant has responded 'no'. This was not true. This was in response to an email received from Mr and Mrs Steed.

b) To receive determinations by AVDC

18/A1705/DIS - 97 High Street Cheddington Buckinghamshire LU7 0RG - Discharge of Conditions 3 (Tree Protection Plan) 4 (Surface Water Drainage Report) 5 (Written Scheme of Archaeological Investigation) 6

(Construction Management Plan) 10 (materials) 11 (soft and hard landscape) 13 (boundary treatment) relating to permission 18/01705/APP - **Partly Satisfied.**

b) Other Planning Matters

There was nothing to report.

Signed: _____
Chairman

Date: _____

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FINANCIAL APPENDIX

MONTH 1

AS AT 31/03/2020

VCHR	DATE	PAYMENTS - CURRENT ACCOUNT	NET	VAT	TOTAL
DIRECT DEBIT PAYMENTS DEBITED					
203	12/03/2020	E-On - 01.02.2020-29.02.2020	£ 628.30	£ 125.66	£ 753.96
204	17/03/2020	ICO Renewal	£ 35.00	£ -	£ 35.00
189	19/03/2020	NEST Pension February 2020 - DD	£ 72.01	£ -	£ 72.01
206	27/03/2020	Clerk's Mobile 13.02 - 12.04	£ 12.81	£ 2.56	£ 15.37
207	29/03/2020	SSE - Rec Gnd Q 4	£ 61.85	£ 3.09	£ 64.94
			£ 809.97	£ 131.31	£ 941.28
ONLINE PAYMENTS MADE					
208	06/03/2020	SD Structures - re structural survey (Pavilion)	£ 510.00	£ 102.00	£ 612.00
209	17/03/2020	GPEX re rec gnd sign (to be reimbursed from grant)	£ 437.00	£ 87.40	£ 524.40
210	17/03/2020	Cheddington History Society Donation VE Day	£ 150.00	£ -	£ 150.00
211	27/03/2020	HMRC 06.02-05.03	£ 36.27	£ -	£ 36.27
			£ 1,133.27	£ 189.40	£ 1,322.67
DD PAYMENTS TO BE MADE					
220	01/04/2020	NEST Pension March 2020 - DD	£ 59.41	£ -	£ 59.41
		TOTAL DDs to be made/due	£ 59.41	£ -	£ 59.41
ONLINE PAYMENTS TO BE MADE					
199	29/02/2020	Clerk - Eventbrite course - cancelled - no availability	-£ 41.55	£ -	-£ 41.55
212	01/04/2020	Better Planet re Heat Source Feasibility Report	£ 125.00	£ 25.00	£ 150.00
213	01/04/2020	Parish Online Renewal	£ 100.00	£ 20.00	£ 120.00
214	01/04/2020	Euro Office - Stationery	£ 33.53	£ 6.71	£ 40.24
215	01/04/2020	Cheddington Methodist Church - meetings	£ 75.00	£ -	£ 75.00
216	01/04/2020	E R Roberts - Expenses March 20	£ 24.23	£ -	£ 24.23
217	01/04/2020	E R Roberts - Salary March 20	£ 808.04	£ -	£ 808.04
218	01/04/2020	B Small - March 2020	£ 288.00	£ -	£ 288.00
219	01/04/2020	HMRC - 06.03-05.04	£ 79.93	£ -	£ 79.93
220	01/02/2020	Simon Barrow	£ 2,283.33	£ 456.67	£ 2,740.00
		TOTAL Payments made/due	£ 3,775.51	£ 508.38	£ 4,283.89
CURRENT ACCOUNT - Community					
T16	05/03/2020	Transfer from Savings Account	£ 3,000.00	£ -	£ 3,000.00
T17	10/03/2020	Transfer from Savings Account	£ 4,000.00	£ -	£ 4,000.00
			£ 7,000.00	£ -	£ 7,000.00
SAVINGS ACCOUNT - BMM					
T16	05/03/2020	Transfer to Current Account	-£ 3,000.00	£ -	-£ 3,000.00
T17	10/03/2020	Transfer to Current Account	-£ 4,000.00	£ -	-£ 4,000.00
R31	21/03/2020	Bank Interest to 20 March 2020	£ 43.78	£ -	£ 43.78
			-£ 6,956.22	£ -	-£ 6,956.22
BALANCES					
		Current A/c			£ 3,447.56
		Savings A/c			£ 87,954.45
		TOTAL			£ 91,402.01
		Less DD to be paid			£ 59.41
		Less Unpresented Cheques			£ -
		Less Online Payments to be made			£ 4,283.89
		CURRENT BALANCE			£ 87,058.71